

# **Employment Application**

## Branches:

744 Skyline Blvd Avenal, CA 93204

312 W 7<sup>th</sup> St Hanford, CA 93230

200 Follett St Lemoore, CA 93245

We are excited you are interested in joining our great FAST team! Please, complete this application in its entirety. Once completed, bring it to one of the branches listed above.

#### **FAST Federal Credit Union**

Application for Employment An Equal Opportunity Employer

Last Name, First Name, Middle Initial	
Home Address/Mailing Address, City, State, Zip Code	9
Home Phone Cell Phone	Email
How did you learn of employment opportunities with	FAST?
Desired position or field of interest	Salary Desired
Type of employment desired	Are you currently employed?
If offered employment with FAST, what days and hours are you available to work?	If offered employment with FAST, what date are you available to start?
If offered employment with FAST, are you available to work Saturdays?	If offered employment with FAST, would you have reliable transportation to and from work?
Have you previously been employed with FAST FCU?	If yes, when?
Do you know anyone or have any friends or relatives who currently work for FAST?	If yes, state name(s) and relationship
Were you referred by anyone?	If so, by whom?
If offered employment, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? ( <i>Proof of authorization</i> to work will be required upon the first day of employment)	If you are under 18 years of age, can you provide required proof of your eligibility to work? (If under 18, hire is subject to verification that you are of minimum legal age.)
Yes No	Yes No
When performing the duties of your position, is there others? If yes, please explain.	e anything that would pose a direct threat to you or

 Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? If no, describe the functions that cannot be performed.

 (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skills and agility tests.)

 Yes
 No

 Have you ever had fidelity bond coverage denied or cancelled? If yes, please explain.

 Yes
 No

#### Education

You may be asked to furnish transcripts of school and college work and certificates and licenses.

School Attended	Name & Location City and State	Last Grade Completed	Course of Study/ Degree(s) Received
Last High School			
Junior College			
College or University			
Business, Trade or Technical School			
Other			

#### **Specialized Training**

Some of our members do not speak English. Do you speak, write or understand any foreign
languages? If yes, which language(s)?
$\square$ Yes $\square$ No
List any licenses, certificates, publications, honors or professional designations or
achievements that would support your application:
Has your license/certification ever been revoked or suspended? If yes, state reasons, date of
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revocation or suspension, and date of reinstatement.
L Yes L No
In what professional organizations are you active?
Did you serve in the U.S. Military? If yes, please complete information requested.
$\square$ Yes $\square$ No Branch
Initial Rank Final Rank
Special training received.
Diasso list any sominars or special classes you may have attended that relate to the position
Please list any seminars or special classes you may have attended that relate to the position
for which you have applied:

#### References

Please list below people not related to you who have knowledge of your work performance (skills & abilities) within the last three years.

Name	Address	Phone Number	Your Association with Them

### Employment History – At Least the last 10 years

Position Title	Start Date (Month/Year)	End Date (Month/Year)		
Employer	Type of Business	Hours Per Week	Total Yrs./Mos.	
Street Address, City, State, Zip Code				
Immediate Supervisor	Phone Number			
Reason for Leaving	May we contact this employer for a reference?			
Duties Performed				
Position Title	Start Date (Month/Year)	End Date (Month/Year)		
Employer	Type of Business	Hours Per Week	Total Yrs./Mos.	
Street Address, City, State, Zip Code				
Immediate Supervisor	Phone Number			
Reason for Leaving	May we contact this employer for a reference?			
Duties Performed				

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Street Address, City, State, Zip Code				
Immediate Supervisor	Phone Number			
Immediate Supervisor Reason for Leaving	Phone Number May we contact this er reference? Yes No	mployer for a	a	
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Street Address, City, State, Zip Code				
	Phone Number			
Street Address, City, State, Zip Code		Week	Yrs./Mos.	
Street Address, City, State, Zip Code Immediate Supervisor	Phone Number May we contact this er	Week	Yrs./Mos.	
Street Address, City, State, Zip Code Immediate Supervisor Reason for Leaving	Phone Number May we contact this er	Week	Yrs./Mos.	
Street Address, City, State, Zip Code Immediate Supervisor Reason for Leaving	Phone Number May we contact this er	Week	Yrs./Mos.	

#### Important

#### Please read carefully and initial each Paragraph before signing

I hereby understand the relationship between the employee and Families And Schools Together (FAST) Federal Credit Union is not for a specified term and is considered 'Employment at Will.' No one other than the Board of Directors or the CEO has the right or the authority to enter into any agreement, which must be in writing, for any different terms of employment. Consequently, the employment relationship with any employee can be terminated at will, in that they can be terminated with or without cause and with or without advance notice, at any time, at the option of either the employee or FAST Credit Union.

\_\_\_\_\_ Initials

I hereby understand that nothing contained in the application, or conveyed during any interview which may be granted, or during my employment, if hired, is intended to create an employment contract between me and FAST. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or FAST and no promises or representations contrary to the foregoing are binding on FAST unless made in writing and signed by me and FAST designated representative.

\_\_\_\_\_ Initials

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. Initials

I hereby understand, if hired, I may not hold other employment, nor engage in other activities creating a conflict of interest with regard to my position with the FAS, unless given permission in writing by FAST.

\_\_\_\_\_ Initials

I hereby authorize FAST to thoroughly investigate and obtain information concerning me from my references, previous employers, school officials, credit reporting agencies and others related to my suitability for employment. In addition, I hereby release FAST, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure. I understand I may request in writing, a copy of the credit report obtained as a result of this application of employment. I hereby certify I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand any willful omission, misstatement of material fact, falsification or misrepresentation on this application including resume and other attachments constitutes grounds for termination, whenever discovered. A copy of this application will be furnished upon request.

\_\_\_\_\_ Initials

As a financial institution, we reserve the right to fingerprint all employees. Fingerprints are submitted to the Department of Justice. Information is kept confidential except that our bonding company will be notified if negative information is reported as a result of the fingerprint check.

\_\_\_\_\_ Initials

Certain positions require the employee to possess a California's Driver License. If the position for which you are applying entails driving a credit union vehicle or your personal vehicle, we will require a current DMV report and proof of insurability.

I understand FAST is committed to providing a drug free workplace and will drug test, at FAST's expense, all applicants who may receive job offers from FAST as a condition of employment. In connection with my application for employment with FAST I understand any offer of employment will be conditional upon my consent and submission to a drug test; that this drug test will be performed on a specimen of urine which I will give voluntarily at the lab designated by FAST on the date specified; and that I must pass this post offer/pre-employment drug test. I understand I may refuse to take the drug test, but if I do, I will not qualify for employment with FAST and any offer of employment will be withdrawn.

\_\_\_\_\_ Initials